



Gearing Up for Family Support Documentation

FSFN CHANGE CR-348

ARRIVAL DATE: June 25, 2012



Agenda

Welcome and Review of Agenda	Linda Radigan
Housekeeping	Chris Recinella
Slides 3-6	Linda Radigan
Slides 7-12	Kelly Sweat
Discussion, Questions and Comments	Group



Why this is important

- ❖ Having a complete child record for services received IF a child comes back to child welfare system
- ❖ Knowing when a child being served is an alleged victim in a new report of child abuse/neglect
- ❖ Documenting children served for Federal and State Funding Sources
- ❖ Consistently identifying the status of children being counted (Family Support or Protective Interventions)
- ❖ Setting the stage for outcome measurement



Design & Testing of New Screen

- Design team of CBCs and DCF staff developed new screen for testing with prevention cases
- Five CBCs tested the new screen in November, 2011
- Developed a set of recommendations for edits to the screen and definitions to guide use
- Recommendations were the basis for FSFN Change Request 348



Defining and Documenting Services in FSFN for Children Receiving Family Support or Protective Actions (3/6/12)

Types of Child Welfare Intakes

Community Referral:
Family with Support Needs

Hotline:
"Parent Needs Assistance"

Hotline: Report for Investigation

Child Protective Investigation (CPI) Action

Not Applicable

No investigation required -- family needs service

CPI determines that child is safe at home and family does not need ongoing supervision; may benefit from Family Support

CPI has lead responsibility to determine whether or not with the provision of protective actions the child can safely remain at home.

65C-29.003(5)(a)(1)(e)

Child Status determines CBC Response

Family Support

Community-based preventive activities designed to alleviate stress and promote parental competencies and behaviors that will increase the ability of families to nurture their children successfully, enable families to use other resources and opportunities available in the community, and create supportive networks to enhance childrearing abilities of parents.

Protective Actions

Child In-home (Judicial or Non-Judicial) or Child Out of Home

When it has been determined that a child is not safe at home, Section 471(a)(15)(B)(i) of the Social Security Act requires a State to make reasonable efforts to prevent a child's removal from home by providing appropriate protective actions and services to improve family protective capacities. Reasonable efforts requirements include:

- Identifying dangers to the child and the family problems precipitating those dangers;
- Selecting services specifically relevant to the family's problems and needs;
- Diligently arranging services;
- Providing appropriate services on a timely basis.

Reasonable efforts to prevent removal include a case plan that complies with Section 39.601 39.601F.S.; 42 USC § 675(1) and 42 USC § 675(5)(b).

Effective July 1, 2012

CBC Lead Agencies will be responsible for capturing minimum information about services provided on all Family Support cases using new FSFN functionality. Counts of children receiving "Family Support" will be available within FSFN after July 1, 2012.

Reasonable efforts and results must be fully documented in FSFN. All judicial cases will use the assessment and case plan provided in FSFN. Non-judicial cases may continue to use locally developed assessments and case plan formats until the FSFN tools are updated to support this population.

Effective July 1, 2013

Over the next FY, the Department, in partnership with the CBC and provider community will develop system tools within FSFN that will support common business processes for all children and families served. This will also allow time for each CBC to transition from ancillary systems to FSFN by July 1, 2013.



Role of CPIs

- Primary worker during an investigation
- Determine child safety (all children in family)
- Engage family support services during or after an investigation
- Follow local MOU to officially transfer case to Family Support as primary worker when investigation closes



Creation of A Family Support Case

Hotline/CPI Refers the Case

- Case Already Created
- Case Transfer Process to establish Family Support Case Type

Community Referrals

- Open a case using FSFN Service Module



What information will screen capture?

Family Support Worker will enter:

- Begin and End Dates
- Referral Source
- Status Comment at Case Beginning
- Status Comment at Case Closing



Other Requirements

- Information for each child in family will be provided as of all Family Support Cases opened on or after July 1, 2012.

- Contact notes will be provided.



Other Requirements

- Will Family Support cases be included in the thirty-day visit report (**Scorecard?**)

» **NO**

- Are the FSFN Family Assessments and Case Plan tools required for Family Support Cases?

» **Not Required, use is discretionary**



What is the start-up date?

June 25 will be deployed to production



DCF & CBC Leadership Activities

Identify programs and providers that provide Family Support services.

- Evaluate current FSFN organizational structure and determine whether new units will need to be established in FSFN.
- Establish new workers in FSFN.
- Discuss how assignments in FSFN will work for Family Support workers.
- Identify FSFN agency specific training requirements for new units/workers.



DCF & CBC Leadership Activities

- ▣ **Identify and operationalize:**
 - any changes needed to current CPI referral process, and
 - existing MOUs.



QUESTIONS AND DISCUSSION



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