DATE:       June 01, 2018

TO:        Regional Managing Directors
           Regional Security Officers
           Sheriff’s Offices Conducting Child Protective Investigations

THROUGH:   David L. Fairbanks, Deputy Secretary

FROM:      JoShonda Guerrier, Assistant Secretary for Child Welfare
           Rebecca Kapusta, Assistant Secretary for Operations

SUBJECT:   New FSFN Security Profile for Domestic Violence Advocates

PURPOSE:   The purpose of this memorandum is to inform the regions of a new
           security profile that was created for the Domestic Violence advocates who are co-
           located with the Child Protective Investigation units.

BACKGROUND: When information available at pre-commencement or obtained
during the Family Functioning Assessment indicates that intimate partner violence
is believed to be occurring in the home, the child protective investigator must
consult with a domestic violence advocate. Based on this policy, the Florida
Coalition Against Domestic Violence (FCADV) is encouraging FSFN access for the
Domestic Violence Child Welfare (DVCW) advocates that are co-located and/or
have partnership agreements with Child Protective Investigations.

For cases referred to the DVCW advocates, information from FSFN would better
assist the advocate with consultation services and properly provide safety planning
and services to the victim.

ACTION REQUIRED: Please advise all Regional Security Officers that this new
profile should only be assigned to the DV Advocate Group. If the DV Advocate is
currently assigned any other FSFN profile, the profile should be changed at your
earliest opportunity. The name of the new security profile is “Domestic Violence
Advocate”. The updated FSFN Security Matrix can be accessed from the following
hyperlink: http://fsfn.dcf.state.fl.us/docs/FSFNSecurityProfileMatrix.pdf The
Security Matrix lists the user profiles across the top of the matrix and what
resources the user is able to access down the left side of the matrix.
MEMO: New FSFN Security Profile for Domestic Violence Advocates
June 1 2018
Page 2

CONTACT INFORMATION: If you have any questions regarding local readiness efforts, please contact Eddie Warren, FSFN Practice Specialist, Office of Child Welfare, at (850) 491-5873 or via email at Eddie.Warren@myflfamilies.com.

cc: Regional Family and Community Services Directors
    Brad Wageman, Family and Community Services IT Director
    Patricia Coleman, Family and Community Services Consulting Services Manager
    Cassandra Shaw-Johnson, FSFN Security Administrator
    Evie McDaniel, Help Desk Manager
    Center for Child Welfare